



**JOINT OPERATIONS BOARD (OB) MEETING
AMENDED AGENDA
11:00 a.m., May 14, 2015
Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA** President Carlson

11:03 **CONSENT AGENDA**

- Approve:
1. Minutes of April 9, 2015 meeting
 2. Financial reports as of April 30, 2015
 3. Committee membership changes:
 - a. Add Dustin Kotrba to the Agriculture and Renewable Energy Development Committee
 - b. Remove Jim Vrchota from the Finance Committee
 - c. Add Darren Hetland to the Finance Committee
 4. Payment of invoice from Blane Canada, Ltd. of \$1,100.00 for annual Synchronist PRIME and CRTS user fees as budgeted under Office Expenses/Equipment maintenance and rental/software

- Accept:
- Committee Minutes
1. Agriculture and Renewable Energy Development 3/19/2015
 2. Broadband and Advanced Technology 4/6/2015
 3. Business Retention and Expansion/Recruitment 1/7 and 3/4/2015
 4. Finance 4/7/2015
 5. Marketing and Public Relations 3/23/2015
 6. Leisure Travel 3/2/2015

11:05 **ITEMS REMOVED FROM CONSENT AGENDA** President Carlson

11:10 **PROGRESS REPORTS**

1. Willmar Bruce Peterson

- 2. Willmar Downtown Development, Inc. Steve Renquist
- 3. EDC/MinnWest Technology Campus. Steve Renquist/Jean Spaulding

11:50 **UNFINISHED BUSINESS**

12:20 **NEW BUSINESS**

- 1. Willmar Lakes Area Convention & Visitors Bureau presentation. Beth Fischer
Executive Director
- 2. Executive Director’s retirement. Steve Renquist
- 3. Boards’ planning sessions. Steve Renquist

12:50 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

- 1. Agriculture and Renewable Energy Development. Rollie Boll/Steve Renquist
- 2. Broadband and Advanced Technology.. . . . Linda Kacher/Jean Spaulding
- 3. Business Retention and Expansion/Recruitment.Bob Carlson/Bruce Peterson/Steve Renquist
- 4. Finance. Gary Gilman/Bruce Peterson/Jean Spaulding
- 5. Marketing and Public Relations. Donna Boonstra/Jean Spaulding

1:00 **ADJOURNMENT**—Next meeting **11:00 a.m., Thursday, June 11, 2015** at the EDC Office, 222 20th Street SE, Willmar