



Kandiyohi County & City of Willmar  
ECONOMIC DEVELOPMENT COMMISSION

**JOINT OPERATIONS BOARD MEETING**

**AGENDA**

**11:00 a.m., September 10, 2015**

**Board Room, EDC Office, Willmar**

11:00 **CALL TO ORDER** (7 members/4 = quorum) . . . . . President Robert Carlson

11:01 **ADDITIONS OR DELETIONS TO AGENDA.** . . . . . President Carlson

**11:03 CONSENT AGENDA**

- Approve:
1. Minutes of August 13, 2015 meeting
  2. Financial reports as of August 31, 2015
  3. Committee member changes:
    - a. Resignation of Wally Nelson from the Agriculture and Renewable Energy Development Committee
    - b. Addition of Donna Boonstra, Larry Handlin and Paul Smith to the Broadband and Advanced Technology Committee
    - c. Removal of Gary Geiger, Leslie Kelly and Jonathan Marchand from the Broadband and Advanced Technology Committee
  3. Payment of invoices:
    - a. REDstar for \$2,472.50 from the Marketing and Public Relations Committee’s budget
    - b. Lakeside Press for \$1,125 for a half page ad in the 2016 Willmar Lakes Area Guide from the Marketing and Public Relations Committee’s budget

- Accept:
- Committee Minutes
1. Agriculture and Renewable Energy Development 7/16 and 8/20/2015
    - a. Ag Investment Subcommittee
  2. Broadband and Advanced Technology 7/6 and 8/3/2015
  3. Business Retention and Expansion/Recruitment 7/1 and 8/5/2015

11:05 **ITEMS REMOVED FROM CONSENT AGENDA.** . . . . . President Carlson

11:10 **PROGRESS REPORTS**

1. Willmar..... Bruce Peterson
2. Willmar Downtown Development, Inc..... Steve Renquist
3. EDC/MinnWest Technology Campus..... Steve Renquist

11:50 **UNFINISHED BUSINESS**

1. Inter-City Leadership Tour sponsorship request..... Donna Boonstra/Joanna Schrupp

12:20 **NEW BUSINESS**

12:50 **COMMITTEE REPORTS** [REMINDER: UNLESS A BOARD MEMBER HAS A QUESTION OR NEEDS ACTION ON A COMMITTEE RECOMMENDATION, ONLY COMMITTEES WITH NEW INFORMATION SINCE THE MINUTES INCLUDED IN THE BOARD PACKETS SHOULD REPORT]

1. Agriculture and Renewable Energy Development. Rollie Boll/Steve Renquist/Connie Schmoll
2. Broadband and Advanced Technology..... Donna Boonstra/Linda Kacher/Connie Schmoll
3. Business Retention and Expansion/Recruitment.Bob Carlson/Bruce Peterson/Steve Renquist
  - a. Green Card Voices funding request..... Connie Schmoll
4. Finance..... Gary Gilman/Bruce Peterson/Steve Renquist
5. Marketing and Public Relations..... Donna Boonstra/Connie Schmoll
6. Leisure Travel..... Donna Boonstra

1:00 **ADJOURNMENT**—Next board meeting **11:00 a.m., Thursday, October 8, 2015** at the EDC Office, 222 20<sup>th</sup> Street SE, Willmar